

# Annual Report for 2015/16

# **Yorkshire and Humber Involvement Leads**

## Jo Harris and Holly Alix

This annual report outlines the work that has taken place in the 2015 - 16 year, as well as outlining our work plan for the coming year 2016 - 17

#### The Benchmarking Tool

The Benchmarking tool was a product that started out in the Reviewing Involvement Structures project group. This had input from many different groups and covers a lot of CQUINs from previous years, ensuring that the good work that went into meeting these targets doesn't get lost. It covers 10 key areas (including areas that were initially identified as priorities for services) and has standards for each one.





## The Benchmarking Tool Research Project

We wanted to pilot the Benchmarking Tool and make steps towards getting the tool validated with a view to it potentially becoming a CQUIN in the future. We are really pleased that we have started working with Manchester University to look at this and a student on the Forensic Masters program at the University of Manchester called Ann Holvey is now in the process of doing a research project for her dissertation on the Benchmarking Tool. She will be doing a literature review and creating a database for everyone's data to be collected as well as doing some thematic analysis of the data. The project will initially focus on 5 of the 10 areas—Risk, Carers, MDT, CPA and Recovery, and we will be asking services to concentrate on those areas as a priority for getting information back to us. We are excited about this project and where it could lead in the future.

Each service has nominated an individual who will act as a point of contact for the research department and send in data each month, and we would like to take this opportunity to thank you all for your support with this. We hope to have some initial findings to share with you all at the Yorkshire and Humber network Conference in May!

#### **Benchmarking Tool**

Reviewing Involvement Structures







#### **Service In-Reach**

We attend each services community/involvement meeting on a quarterly basis as identified in the work plan. Some services have put us on their mailing list to send us regular minutes for meetings that we don't attend so we can still keep up to speed with any particular issues that we might be able to support with. We don't come with anything on our agenda apart from to offer support or advice on any issues that may arise, and to be able to put services in touch with each other where this may be helpful. We let everyone know that there are meetings held in Wakefield at Sandal around specific topics and also that if anyone would like to contribute towards the newsletters then they are very welcome. Sometimes specific pieces of work arise from these meetings that may lead to some service specific workshops that we are asked to support with.

The Benchmarking Tool is another area that we support services with and have been to a number of services to do specific workshops on areas of the benchmarking tool.

#### **Yorkshire and Humber Involvement Groups**

There are a number of regional groups that we facilitate within the Yorkshire and Humber Network. This year we have been focusing mainly on the CQUIN groups and the Yorkshire and Humber Network meeting. This was the second year of this CQUIN meeting group and at the beginning of the year we saw attendance at some of the CQUIN groups drop.

There were still a fair few services represented but sometimes only 1 member of staff from each service and very few service users. We put some thought into why this might be. We knew from asking about everyone's priorities that the CQUIN groups were high up on peoples list, and that everyone was keen for them to continue; however this didn't seem to be translating into attendance at the groups. There were 3 CQUIN groups this year and only 2 the year before when attendance had been better and we thought maybe we were having them too often for people to be able to get to in terms of capacity and work load. We consulted a number of services about whether to combine the topics into 1 longer meeting, to reduce the frequency, or change the time or format.

The consensus seemed to be that it wouldn't work to combine them as different staff and service users often would lead on a particular area and if they were all in one meeting then that would make things difficult. The time didn't seem to be a problem either so we decided to change the frequency of the meetings to once a quarter rather than every 2 months. The CQUIN's are reported on quarterly as well so then they would fit with the schedule better. This proved to be the right decision as attendance improved

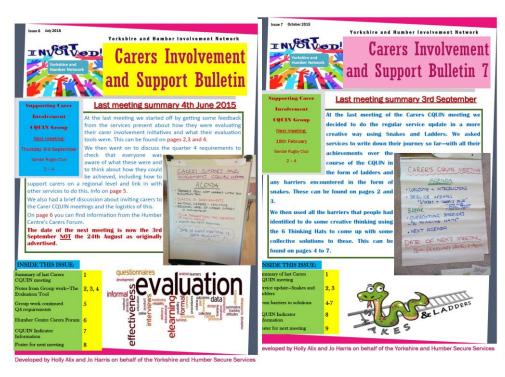
from both staff and service users. These meetings are still generally smaller than the Network Group with around 20 - 30 people attending, however there is good representation from the majority of the 16 services in the network.

#### **Supporting Carer Involvement CQUIN Group**

The second year of this CQUIN group went well and the bulletins are still used to send out all the information to services so that they can share this amongst the service users and staff. We looked at developing evaluation tools, how to support carers on a regional level and used a Snakes and Ladders approach to ask everyone what barriers (snakes) they have been coming up against and what they have achieved (ladders) over the course of the CQUIN.

Some of the issues we looked at were around: How to share information regarding confidentiality with carers, how to improve carer involvement in governance, how to improve attendance at carer events and how to open up wards to carers. Information from all of the group work can be found in more detail in the Carers Bulletins.

We heard about the Humber Centre's Carers Forum, and Cheswold Park's Carers meal and the Carers and wellbeing day at Bradley Woodlands, as well as examples of other services of tools they have developed such as the evaluation tool that Waterloo Manor were developing for their Carers Forum. All of this information was added to the Carers Bulletins. The last Carer's CQUIN we asked everyone to do some group work around the journey they have made over the course of the 2 year CQUIN and how culture has shifted using an exercise we called from Land's End to John O'Groats. We also had a presentation from TEWV about the changes they have made over the course of the CQUIN and heard from one of their carers about her experience which was really interesting and everyone found this useful.



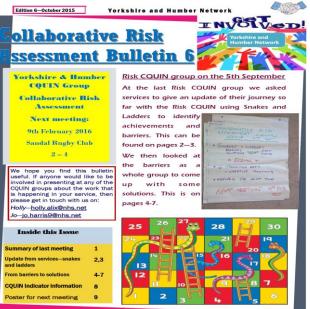


#### **Collaborative Risk Assessment CQUIN Group**

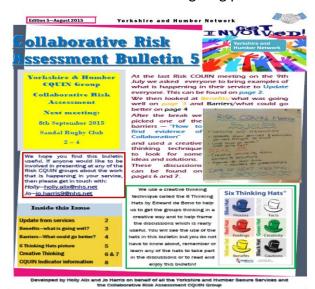
The Risk Assessment CQUIN group was also into its second year. We started by breaking down the CQUIN requirements as some found this confusing. We did some work around how to evidence that risk assessments have been done in collaboration, and how to really make this meaningful for service users. We looked at audit and evaluation tools that different services were using or developing. We used the 6 Thinking Hats Model to come up with some solutions to the barriers that people were coming up against and this was useful to think about a range of different issues and support services to share learning and ideas with each other. We used the Snakes and Ladders exercise to identify barriers and achievements, and also the From Land's End to John O'Groats exercise to look at each services journey over the course of the 2 year CQUIN and to look at how culture has changed over that time.

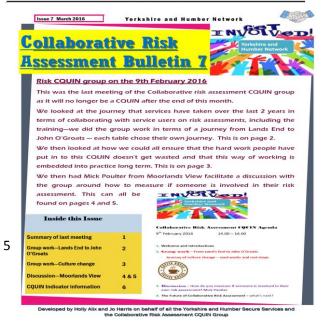
All of this information was captured over the year in the Risk Bulletins that are sent out to ensure that everyone can benefit from the information and work that has taken place in the CQUIN Groups. We also had some group work facilitated by Moorlands View looking at "how to measure service user involvement in risk assessment" which was great to have another service facilitate a section of the meeting and something we are keen to encourage other services to do in the future as well as giving presentations.





ped by Holly Alix and Jo Harris on behalf of all the Yorkshire and Hun the Collaborative Risk Assessment COUIN Group



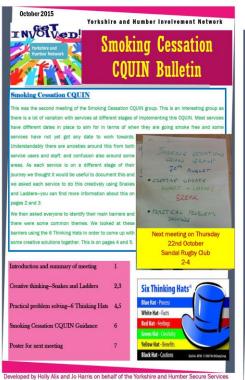


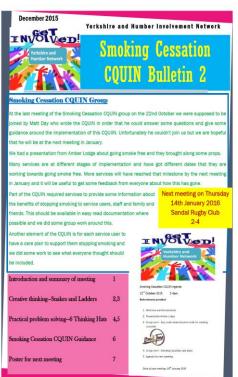
#### **Smoking Cessation CQUIN Group**

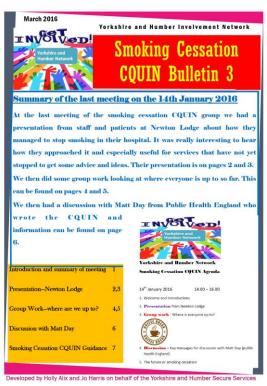
The Smoking Cessation CQUIN was a new one for this year and one that has been very difficult for many people; both staff and service users within services, and also for people who have attended the CQUIN meetings. This is a CQUIN that has affected many people and where most see the CQUIN's as improving things for the better in terms of what service users want; this was viewed by many as very restrictive, removing choice, and as being imposed on them. Also all the services who attended the meetings were at different stages as they had different dates for when they were going smoke free. In some ways this was a good thing as there was an opportunity for services to learn from others who were further ahead, however it also at times served to highlight the feeling of unfairness in some respects. Saying that a lot of really good and productive work came out of these meetings and people started to pull together and support each other in a really helpful way.

We had a presentation from Amber Lodge about how they have approached it, and they brought along some smoking cessation tools. We also did some group work around developing person centred care plans that were led by service users and that were really personal to them around their plan and the support they would require when stopping smoking.

We also looked at a number of different issues that services were coming up against such as: how to overcome/reduce staff and service user anxiety, how to manage transitions between smoking/non-smoking services, how to manage Section 17, how to prevent boredom and occupy time and how to increase motivation. We used the 6 Thinking Hats model to think collaboratively and creatively about these issues and this can all be found in the Smoking Cessation Bulletins that were sent out throughout the year.







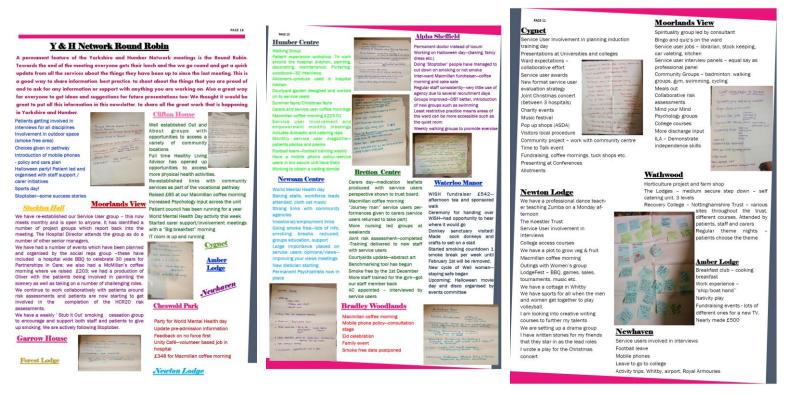
#### **Yorkshire and Humber Network Meeting**

The focus of the Yorkshire and Humber Network as a whole is for all



the services in the region to support each other, to share best practice and information, to work collaboratively on projects and to ensure that work is not unnecessarily duplicated. Therefore the main focus of the quarterly Yorkshire and Humber Network meeting is for services to come and share best practice through presentations and workshop style groups.

The Yorkshire and Humber Network continues to meet quarterly. There is now a regular agenda that consists of a number of presentations that have a particular theme each time from an area of the Benchmarking Tool. These are followed by some group work, and then the meeting finishes with the Round Robin over lunch with commissioners also giving an update. There is often a lot to fit into these meetings and we discussed at the last meeting extending it and changing the time so that we can get more onto the agenda. This was agreed - so for the year ahead the meetings will now be from 11-3.



This year we have had a number of different themes. We had a meeting with the theme of Involvement Meetings where we heard from Moorlands View about their patients Recovery and Outcomes meetings within the hospital, and also from Wathwood about their Patients Forum.

We had another meeting looking at The Whole Dining Experience where we heard from Wathwood about their Section 17 restaurant and also from Newton Lodge about benchmarking their dining experience.

We had another meeting looking at Risk Assessment where we heard from Waterloo Manor about their "Risky Business" group and also from Cheswold Park about how they have used the Benchmarking Tool to look at Collaborative Risk Assessment.

The latest meeting had the theme of Meaningful Activity and we heard from Humber Centre about their apprenticeship scheme within the hospital, as well as from Cheswold Park about some of their activities such as Cheswold's got Talent. We also heard from Amber Lodge about their mobile phone policy and how

service users now have access to mobile phones on the unit.









#### **Yorkshire and Humber Newsletters**

We send out a Newsletter following each of the Network meetings with all the group work information, the presentations and also anything that we get sent from service users or staff in terms of articles, poetry, art work, or anything else that people want to share in the Newsletter. Here are some examples of the wonderful things we have been sent over the last year.

# RTWORK FROM A SERVICE USER AT MOORLANDS VIEW

















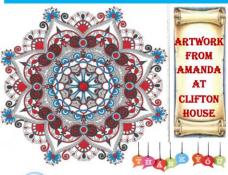








#### Motivation and Inspiration Corner











service user's needs, goals and treatme

all identified by one of our service users was to build his total skills and increase his social integration back the community. St Nicks on the Fields was identified as coet that could potentially meet these needs. The nature leads to the community and the state of the community and the state of the community and the state of t





POETRY FROM RICHARD

The Sea of Myself

A treacherous sea throws me This way and that

Pitched and tossed on waves of anxiety

Carried on currents of stress

Awash with nervous tension

Pounded onto the shore A personality broken and bruised

Clawing my way slowly up the beach

Tired, fatigued, exhausted

Then still, then still Then my eyes open

A nightmarish dream

And as I look around

Reality takes hold

The day begins

And I start to drown

In the sea of myself



They go past your lips Straight to your hips

Like a sea full of ships

And your clothes get full of rips

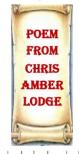
And end up on some tips

Or thrown in skips

And your pants give you nips

So your need to get to grips

And stop eating too many chips.







#### Mellow

Autumn, autumnal, Autumn, autumnal,
When you feel that first chill,
And the wind is still.
The leaves are falling.
There's a robin calling
Colours, burnt orange Red Russet, Green Gold To vellow The sun shines and all is Softly merging mellow.
The mist and the murk.
A years growing yields it's work.
The season comes in Nonchalantly, subtly, the atmosphere, The ambience, the air pervades A tangible difference, Without a care. The rich aroma, Sweet scent of decay.

Fungi mushrooms in all shades and sizes and colour Is Autumn's way The creeping up of night.
Berries ripened all beautiful
To our sight. Horse chestnuts new Shiny rich brown Like polished wood. All is wonder as the year turns to slumber.
All is good All is good
And thank God because we should!

#### AMBER LODGE - MOBILE PHONES

am the patient representative for the Rehabilitation and covery Unit at Amber Lodge.

patients and I decided that we would like to be given the opportunity to have a mobile phone.

To get the ball rolling, I attended numerous meetings, uding the Forensic Business Division Meeting and a meeting in Rotherham to find out how other service meetings went on for quite a long time, it was quite a slow

About a month ago, we were given the all clear at the Business Division Meeting to have mobile phones and the MDT (Multi-Disciplinary meeting) discussed with each individual patient and if they would be

allowed to have a mobile phone.

to ensure the phone is looked after and used appropriately. These were presented to the MDT meeting and each was individually signed off.

Three weeks later, we are all enjoying the use of our mobile phone, the opportunity to be able to contact our family and friends without waiting for the unit payphone to be free and at this time it is going well.







#### **Least Restrictive Practice**

We recently held our first meeting around Least Restrictive Practice as it was identified by everyone as an area where they would like to do some more focussed work in Yorkshire and Humber. We looked at it briefly at one of the Yorkshire and Humber Network meetings and it was felt that it needed a dedicated meeting on its own to look at it in more detail. The initial meeting looked at defining Restrictive Practice, at how it should be used if at all and how we can reduce the use of it. This group will continue to meet once a quarter. All the information from the meeting can be found in the Bulletin. This group will continue to

meet quarterly and support the CQUIN over the coming year.







#### **Events**

We presented a Symposium at the International Association of Forensic Mental Health Services (IAFMHS) Conference in Manchester in June 2015 on Yorkshire and Humber work past and present.



Regional Involvement work in Yorkshire & Humber

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#### Bringing it all together

- · The Benchmarking Tool
- Aim of the tool
- Process
- · Collaboration and involvement
- Celebrating good practice
- Interactive and fun



# NEVER GIVE UP

#### Involvement Lead Roles

- 2 in Yorkshire and Humber job share
- Role since 2006 initially based in commissioning team
- 2014 started in current roles funded by services
- · Benefits of the role
- Groups
- The spirit of involvement

#### Tell me & I forget. Teach me & I remember. Involve me & I learn. –Benjamin Franklin

#### Involvement in Practice

- Co-production
- Relational aspects
- Venue
- Decision making yes
- Trust in the process
- Sharing best practice
- Innovation and creativity
- "It's the talk!"
- "Bringing it back home"





#### Yorkshire and Humber Conference.

We have been keen to hold a conference in Yorkshire and Humber for a couple of years now — many conferences take place in the midlands or down south and this makes it difficult for many service users to attend due to the amount of travelling time that this involves. Yorkshire and Humber have also been at the forefront of Involvement in secure services with many initiatives originating in this region that have subsequently become national CQUIN's. We wanted to hold a conference to celebrate all of this great work and to enable as many service users from this region to attend.

We were very lucky to have Alpha hospitals offer to fund this conference last year and we started planning the conference for May 2016. Alpha hospitals in the meantime were taken over by Cygnet hospitals and again we were very lucky that Cygnet were happy to continue to fund this conference. It will take place on the 24<sup>th</sup> May and will celebrate a decade of Involvement in secure services in Yorkshire and Humber, and will be open to all the services in the Yorkshire and Humber Network. Everyone will be invited to contribute and share best practice at the event.

# Yorkshire and Humber Involvement Network Present a Conference

#### Celebrating a Decade of Involvement

#### Where and When?

Date: Tuesday 24th May 2016 Venue: National Coal Mining Museum, Caphouse Colliery, New Road, Overton, West Yorkshire WF4 4RH www.ncm.ora.uk

This unusual and exciting venue, one of the few remaining accessible coal mines in England, along with the presentations and workshops that will fill the day; will ensure that the conference stands out in the memory of the delegates. This venue is central for all of the secure services in Yorkshire and Humber and is accessible for people around the country by rail and road, with ample parking.



#### Why?

This conference is to celebrate a decade of regional involvement in secure services. The Yorkshire and Humber Network brings together service users and staff from 16 services that includes both NHS and private organisations providing low and medium secure care. The Network is about sharing best practice and collaborative working to improve the experience and quality of support that people receive.

# **Key Points of the Day Keynote speaker -** Dr Amanda Bertram

Benchmarking Research Tool

Music

Workshops

Ian Callaghan, Rethink Mental Illness Celebrations and fun!

#### Contributions Welcome

There will be no market stall due to limited space - however all services in the Yorkshire and Humber Network are invited to contribute in the following ways;

- Information about initiatives from your service you would like to share; this will be added to goody bags for attendees.
- Contributions towards a music CD to be played over lunch.
- Any artwork that people would like to be shown over lunch (on a screen).

Deadline for submission of any contributions -18th March 2016 via email to: events@cygnethealth.co.uk







9.00	Arrival/Registration and Refreshments			
Morning Session				
10.00	Laughter Yoga			
10.10	Conference Introduction and Opening Holly Alix and Jo Hamis Yorkshire & Humber Involvement Leads			
10.30	Key Note Speaker Dr Amanda Bertram Psychological Stills Mentor, Chimp Management			
11.15	Refreshment Break			
11.30	Update on Benchmarking Research Tool Anne Holvey University of Manchester			
12.15	Choir Performance Moorlands View			
12.30	Lunch Break			
Afternoon \$	ession			
13.30	Workshop 1 - delegates to choose from;  1. Laughology, Humber Centre  2. Music Improvisation, Moorlands View and Cygnet Health Care  3. Relaxation Sessions, Cygnet Health Care  4. Underground Coalmining Tour, National Coal Mining Museum			
14.30	Workshop 2 - delegates to choose from;  1. Laughology, Humber Centre  2. Music Improvisation, Moorlands View and Cygnet Health Care  3. Relaxation Sessions, Cygnet Health Care  4. Underground Coalmining Tour, National Coal Mining Museum			
15.30	lan Callaghan Recovery and Outcomes Manager, Rethink Mental Illness			
15.30 16.00				

For details on how to register for places please visit: www.cygnethealth.co.uk

Alternatively you can email:

events@cygnethealth.co.uk

Please include details of your preferred workshop choices

or call 0114 2793353



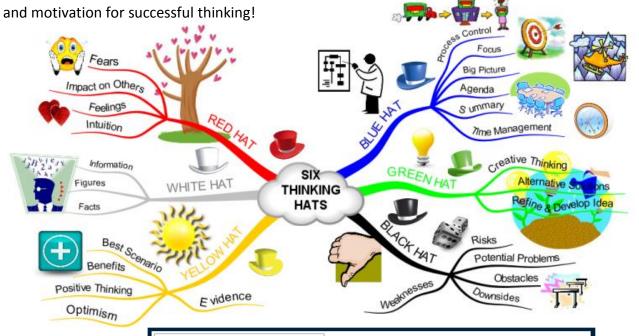
#### **Recovery and Outcomes Groups**

We attend and support Ian Callaghan with the Yorkshire and Humber Recovery and Outcomes group and anything that arises from this – and ensure that any information from Yorkshire and Humber is fed into this process and the Recovery and Outcomes steering group.



#### **Personal Professional Development**

We attended some training last year on Edward de Bono's 6 Thinking Hats. We found this really useful and informative as a way of thinking differently and creatively within the groups that we facilitate. This has helped us to work slightly differently within the groups and think more creatively together around problem solving and planning. We also recently attended another Edward de Bono course in Lateral Thinking that we plan to use in future groups. Jo also recently attended a course on Laughter Yoga that enables her to lead Laughter Yoga sessions and she hopes to use it in groups and at the Conference to inspire creativity





We have started to use a new creative thinking technique called the 6 Thinking Hats by Edward de Bono to help us to get the groups thinking in a creative way and frame the discussions.

#### **Annual Report Group Work**

At the last Yorkshire and Humber Network meeting we asked everyone to do some group work and write down all the things that they have found useful over the year so that we could add everyone's thoughts into this annual report. Here are some of the things that everyone wanted to share:

Berchmarking

retro biscuits

lumber in Review

Yumber review Carer Involvement. Least Restrictive Practice - why? Benchmarking Smoking tool, Cessation, Collaborative Risk Assessment. Networking, Good laugh and fun © Clarity, Supporting each other, sharing ideas, sandwiches, MDT standards, meeting new people, Retro Biscuits, Best Practice.

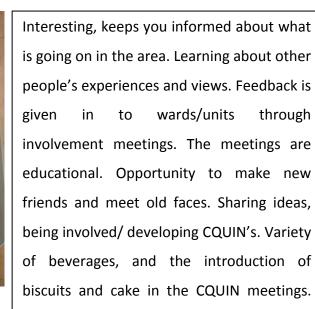
Thinking Back over the last Year



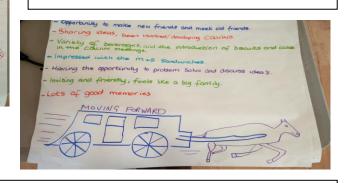


Sharing ideas. Working collaboratively, meeting with other services. Friendly atmosphere. Learning new things. Putting things into perspective, making improvements. Patient's success stories. Feeling supported. A chance to be hears. Nice to see Holly and Jo for other service users to meet them during community meetings. Nice to be part of it, to see positive ideas develop and continue to improve. Up to date information on CQUIN's so we know what to work towards. Know where we stand as a service. Learnt something about Recovery

Colleges.



through



Impressed with the Marks and Spencer

sandwiches. Having the opportunity to

problem solve and discuss ideas. Inviting

and friendly, feels like a big family. Lots of

good memories. Moving forward.

Sharing good practice, chance to be passionate about making hospitals better, positive things happening at the hospital, planning together with other services, patients having choices, helping making decisions about how hospitals run, visiting other services, feeling involved and valued, sharing individual experiences patients and staff, building and maintaining relationships "haven't met patient for 8 years", making our services more open, sharing good points, smoking/sharing policy, can do approach, patients doing presentations, building confidence and presentation skills.

# Yorkshire and Humber Involvement Lead Work Plan 2016-17

Objective	Action	Timescale
Service In - reach	To offer to attend Involvement Groups quarterly in each service	March 2017
	To support with individual service projects where identified and requested by the service	March 2017
	Benchmarking Tool – Support services to keep to schedule with the benchmarking tool project	March 2017
	Support services to use the benchmarking tool to evaluate and monitor their involvement processes.	March 2017
	Identify priority areas and support services with development and improvement in those areas.	Ongoing
	To join services to work on shared priorities if required throughout Yorkshire and Humber	March 2017
	Develop learning packages with services doing well for services that might need some inspiration.	March 2017
	Promote good practice in services.	Ongoing
Yorkshire and Humber	Yorkshire and Humber Network Quarterly to share best practice within the region	Quarterly
Involvement Groups	CQUIN groups monthly to support services with implementing the CQUIN requirements. (Quarterly)	Quarterly
	Project Groups – New developments as required	Ongoing
	To develop Posters with description of different groups, roles and dates of meetings to advertise and promote informed attendance at groups.	Ongoing
Recovery and Outcomes	To attend Yorkshire and Humber Recovery and Outcomes Groups – support Ian Callaghan.	Quarterly
	To get involved in national groups that arise through the Recovery and Outcomes agenda	Ongoing
Benchmarking tool	To work with student Anne Holvey and University of Manchester to work towards validating the benchmarking tool	July 201
	To work with Manchester University to look at stage 2 of the validation process	March 2017

Yorkshire and	To plan, organise and deliver a conference in Yorkshire	May 24th
Humber	and Humber showcasing work from the region, by:	2016
Conference	Facilitate a conference planning group to plan and agree the format of the day	May 2016
	To work with Cygnet healthcare to agree budget and stick to that, as well as communicating plans of the planning group	May 2016
	To communicate with speakers booked for the day to ensure they have everything they need	May 2016
	To support and facilitate on the day	May 24 <sup>th</sup> 2016
	Remember to celebrate and have fun!	May 24 <sup>th</sup> 2016
To work with Specialised commissioning in NHSE on the	To sit on the Y&H Transforming Care Partnerships Specialised Commissioning Sub Group which oversees the 6 TCP's looking at transforming care in LD services across Y&H and any work that may arise from that.	Ongoing
Transforming Care agenda	Work with them to plan and facilitate an event for service users and carers in September	September 2016
	Ask service users at the next Yorkshire and Humber Network meeting feedback from on a few areas and attend a TCP arranged event in May to feedback.	8 <sup>th</sup> April 2016 May 2016
Newsletters and Bulletins	To produce minutes and information around the CQUIN groups and requirements in the form of regular Bulletins.	Quarterly
	To produce Yorkshire and Humber Network Newsletters in order to share best practice, information, and creative works from service users and staff.	Quarterly
	Continue to advertise the opportunity to get involved and contribute to the Newsletters to service users	Ongoing
Personal	To identify and attend appropriate training and	March 2017
Professional Development	development opportunities	Ongoing
	To attend mandatory training  To use facilitation and creative thinking techniques gained through training to further develop Yorkshire and Humber groups.	Ongoing
Krazy ideas	Use innovative and creative ways to bring together and	Ongoing
	show the spirit of involvement as we believe it – all inclusive, no rank, culture of mutual respect and trust and quality e.g. Singing, drumming, laughter workshops etc.	
Communication tools from this century	Look at using social media and video links to bring events and regional activities into services in real time e.g. twitter	March 2017
Annual report	Use newsletter format and benchmarking tool as basis for this	March 2017
<u> </u>		<u> </u>

#### Thank you

We hope you have enjoyed reading our annual report and that it accurately summarises our work so far.

We would welcome any feedback on our work plan for the coming year and if anything seems to be missing then we can add things as necessary.

As discussed the benchmarking tool can be expanded and developed as appropriate and we see this as a continuing piece of work with scope for future development including future CQUIN areas. We hope that services will find it a useful place to continue to think about some of the involvement structures within their services, and it could be useful to form the basis for individual services involvement strategies. We are keen to support services to celebrate their hard work and achievements, of which there are many, and for services to learn from each other in the process.

We welcome your input and suggestions on any aspect of our work so far and plans going forward and look forward to continuing to work with you all in Yorkshire and Humber.



**Holly and Jo** 

Yorkshire and Humber Involvement Leads

March 2016