

CPA Standards

No.	Standard	Examples	R A G
1	If there are any changes to your CPA meeting you will be informed.	MDT meeting minutes. Daily notes. CPA questionnaire. Completed checklist.	
2	You can discuss and agree a plan for your meeting with a member of your team using the checklist provided, including who might attend.	Plan written up. Checklist completed. CPA questionnaire. Invites sent out.	
3	You will be given the choice to have an advocate at your CPA meeting.	Evidence of discussion. Advocate attended meeting. Checklist completed. CPA questionnaire.	
4	You will see your reports before your meeting and have a chance to comment.	Checklist completed. CPA questionnaire. Comments in reports.	
5	You will have the support to present your own views how you want to.	Service user report. Checklist completed. CPA questionnaire.	

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6	You can chair your own meeting or choose someone from your team.	Checklist completed. CPA questionnaire.	
7	People who write the reports or their representatives will be at your meeting.	Attendance list. Checklist completed. CPA questionnaire.	
8	People will summarise their reports, talk directly to you and use straight forward language.	Checklist completed. CPA questionnaire.	
9	You will be involved in developing your CPA care plan - this will be agreed at your CPA meeting.	CPA Care plans show involvement. Checklist completed. CPA questionnaire.	
10	You have the choice to be involved in all of your CPA meeting. You matter.	Checklist completed. CPA questionnaire.	

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11	You will be given a copy of your CPA care plan.	Checklist completed. CPA questionnaire.	
12	Your CPA care plan will be shared with people involved in your care. You can choose who else you would like to share this with.	Checklist completed. CPA questionnaire.	
		Total score for this area:	

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